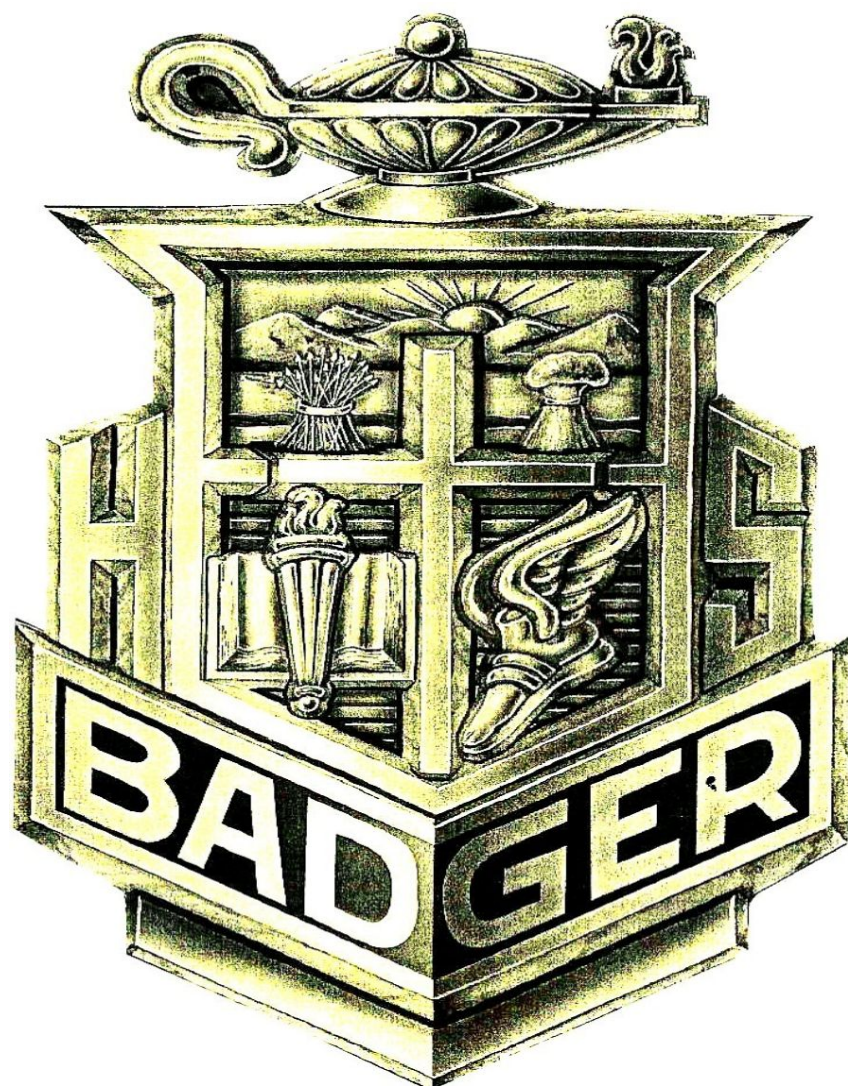


Badger High School Student Responsibilities and Rights Handbook



2019-2020

Badger High School 2019-2020 Table of Contents

Mission Statement	2
Philosophy	2
Bell Schedule	3
Student Code of Conduct	4
Anti-Harassment, Anti-Intimidation, Anti-Bullying	10
Badger High School Student Dress Code	13
Disciplinary Actions	14
Transportation Code of Conduct	15
Attendance Policy	17
Attendance Procedure for High School Students	18
General Rules and Regulations	20
Nursing - Health - Medications	23
Badger High School Program of Studies	25
Grading Standards	29
Academic Honors	30
Athletic Department Code of Conduct	32
Computer and Internet Use Guidelines	33

Mission Statement

The Joseph Badger School District will provide academic excellence to all students through an effective and challenging learning environment that encourages students to become independent thinkers and lifelong learners.

Philosophy

The philosophy of education of Badger High School is that education must offer to all individuals the means of providing for their needs, their own welfare, and an understanding of the rights and responsibilities of these. Education must, in a democratic society, provide for all children within the whole social order a meaningful progression of knowledge, a program for individual growth, and a means of fruitful responsibility while being mindful of other people's rights.

Such an education must be provided by both external and internal classroom situations with the aid of all agencies available to the school to complete this weighty task. Such an education must relate to the child's background, his or her ability, his or her aspirations, and must be well grounded in the community from which the student comes.

America's future leaders sit today at the classroom desk. It is our responsibility, along with family and community, to provide the instructions that will prepare these individuals for the future.

The general education goals are as follows:

1. To develop a strong, versatile curriculum which will serve the needs of all individuals
2. To ensure that students have a usable knowledge of the basics of reading, writing, and math skills
3. To provide the knowledge and attitudes needed for all students to be able to hold a responsible job and provide a living for himself or herself
4. To help each student acquire a positive mental attitude to educational achievement by a better understanding of his or her potential
5. To make a student aware of the effects of local, state, and world events in shaping their own lives and the knowledge to make him or her a participating, contributing member of a democratic society
6. To have an understanding of social values so that the student will respect him or herself, his or her property, and the property of others
7. To develop an appreciation for nature and the arts
8. To enjoy physical and mental health, to participate in wholesome recreation, and to make profitable use of leisure time

Bell Schedule

7:05	Breakfast
7:30-8:20	1 st Period
8:23-9:13	2 nd Period
9:16-10:06	3 rd Period
10:09-10:59	4 th Period
11:02-11:32	Lunch
11:36-12:26	5 th Period
12:29-1:19	6 th Period
1:22-2:12	7 th Period

Student Code of Conduct

This code of conduct was prepared through the combined efforts of community members, parents, students, teachers, and administrators. It is reviewed and updated annually. In compliance with the provision of the Ohio Revised code 3313.661, the Joseph Badger Board of Education has approved and adopted the procedures and guidelines of the student code of conduct.

Statement of Initiation:

The Joseph Badger Board of Education's primary concern is that students who wish to learn do so in an environment conducive to learning and that every available disciplinary and prescriptive means is employed on behalf of those who would destroy or deny such an environment.

Jurisdiction:

The rules and standards set forth in this policy apply to conduct on school premises which directly affects other students or the school, and to conduct at school functions of any kind.

Penalties:

A violation of any of the rules and standards set forth in this policy may result in expulsion, suspension, detention, or removal from curricular, co-curricular and extracurricular activities.

Code of Conduct:

Any conduct which causes or which creates a likelihood that it will cause disruption or interference with any school function, activity or purpose or creates a likelihood that disruption or interference with the health, safety or well-being or right of other students is prohibited. Not all acts of misconduct can be itemized. The following is an enumeration of some of the main areas of conduct which lead to disciplinary action.

Points To Keep In Mind In Regards To Misconduct:

1. Proper behavior is something we all must learn. It is perhaps the most important educational lesson to be learned.
2. You may have the right to decide not to learn in a democracy; however you have no right to interfere with the education or rights of others in any way.
3. Please note the corrective action is listed as probable in all cases. An attempt will be made to have the corrective action relate reasonably to the offense.

Code of Conduct

Probable Corrective Action

Nature of Misconduct	1st Offense	2nd Offense	3rd Offense	Final
Public display of affection	Warning	Detention	3 days suspension	5 days suspension
Tardiness to school	3 tardies per semester without penalty	4-6 tardies detention	7-9 tardies four hour Saturday detention	10 tardies 3 days in-school intervention
Tardy to class	Teacher warning	Detention	2 hour Saturday detention	4 hour Saturday detention
Unexcused absence from school	0 in all work			
Cheating	0 in work. Parent notification.	0 in work. Parent notification. 3 days suspension	0 in work. Parent notification. 5 days suspension.	0 in work. Parent notification. 10 days suspension.
Disturbance in an assembly	Administrative discretion	No participation in assemblies for remainder of year		
Non-conformance to dress code	Warning. Dress must be corrected	4 hour Saturday detention. Dress must be corrected	1 day suspension. Dress must be corrected	3 days suspension. Dress must be corrected
Obscene materials trading, passing, writing, or possessing	4 hour Saturday detention	3 days suspension	5 days suspension	10 days suspension
Truancy and/or skipping class	4 hour Saturday detention. 0 in work missed	3 days suspension. 0 in work missed	5 days suspension. 0 in work missed	10 days suspension. 0 in work missed
Off limits	2 hour Saturday detention	4 hour Saturday detention	3 days suspension	5 days suspension
Safety violation	2 detentions	4 hour Saturday detention	3 days suspension	5 days suspension
Failure to serve regular after school detention on assigned day without prior office approval	2 detentions	4 hour Saturday detention	3 days suspension	5 days suspension

Profanity	4 hour Saturday detention	3 days suspension	5 days suspension	10 days suspension
Inappropriate student behavior/conduct, hazing, rowdiness, verbal misconduct	Administrative discretion	4 hour Saturday detention	3 days suspension	5 days suspension
Harassment	3 days suspension	5 days suspension	10 days suspension	Expulsion
Gambling	Administrative discretion	3 days suspension	5 days suspension	10 days suspension
Tobacco, smoking use, possession, transmitting, or concealing. Includes possession/use of smokeless, lighter, matches, or vaping supplies. Contact local authorities.	3 days suspension/ administrative discretion	5 days suspension/ administrative discretion	10 days suspension/ administrative discretion	Expulsion/ administrative discretion
Violating mobile technology policy and procedures	Administrative discretion	Administrative discretion	Administrative discretion	Administrative discretion
Violation of TCTC or other affiliated school's code of conduct which results in suspension or expulsion from that school	Administrative discretion	Administrative discretion	Administrative discretion	Administrative discretion
Insubordination and/or disrespect	3 days suspension	5 days suspension	10 days suspension	Recommend expulsion
Failure to serve Saturday detention	3 days suspension	5 days suspension	10 days suspension	Recommend expulsion
Refusal to accept disciplinary action	3 days suspension	5 days suspension	10 days suspension	
Forging staff name on pass	3 days suspension	5 days suspension	10 days suspension	
Falsifying school data	3 days suspension	5 days suspension	10 days suspension	
Fighting, inciting, or assisting a fight	5 days suspension	10 days suspension	Recommend expulsion	

Theft public/private	3 days suspension. Restitution of damages. Contact law enforcement	10 days suspension. Restitution of damages. Contact law enforcement.	Recommend expulsion	
Vandalism public/private	3 days suspension. Restitution of damages. Contact law enforcement	10 days suspension. Restitution of damages. Contact law enforcement.	Recommend expulsion	
Damage to school	3 days suspension. Restitution of damages. Contact law enforcement	10 days suspension. Restitution of damages. Contact law enforcement.	Recommend expulsion	
Firecrackers, fireworks, other incendiary devices	5 days suspension	10 days suspension	Recommend expulsion	
Alcoholic beverages/look alike beverages possession, use, or transmitting	10 days suspension. Must conform to substance abuse policy	Recommend expulsion. Contact law enforcement		
Misconduct by a student regardless where it occurs that is directed to a district official or employee	Administrative discretion	Administrative discretion	Administrative discretion	Administrative discretion
Possession or use of firearms, explosives, or similar items	Recommend expulsion. Contact law enforcement.			
Drugs/ look alike drugs possession, use, concealing, transmitting, drug paraphernalia	10 days suspension. Contact law enforcement	Recommend expulsion. Contact law enforcement		

Extortion	10 days suspension. Contact law enforcement	Recommend expulsion. Contact law enforcement.		
Setting off fire alarm	10 days suspension. Contact law enforcement	Recommend expulsion. Contact law enforcement		
Use of cell phones and other electronic devices during school day without prior permission	Warning	Detention	4 hour Saturday detention	3 day suspension
Use of recording devices in the classroom except pursuant to the instructions of a teacher	Administrative discretion	Administrative discretion	Administrative discretion	Administrative discretion
Possession of weapons or lookalike weapons	Recommend expulsion			
Use of weapons to cause bodily harm	Recommend expulsion			
Unauthorized use of fire	Recommend expulsion. Contact law enforcement			
Bomb threat	Recommend expulsion. Contact law enforcement			
Verbal attack (threats directed toward school personnel or students)	Recommend expulsion. Contact law enforcement			
Assault or physical attack	Recommend expulsion. Contact law enforcement			
Distribution or sale of drugs, narcotics, marijuana, or anything under drugs, pretense of drugs, or look alike	Recommend expulsion. Contact law enforcement			
Student driving violation	Loss of parking privileges			
Bus misconduct	Refer to transportation code of conduct			
Failure to serve suspension	Recommend expulsion			

20 or more days of suspension may result in expulsion.

Substance Abuse:

A first time substance abuse offender may have his/her suspension reduced from the recommended 10 days, pending completion of a professional chemical assessment with a certified agency upon the recommendation of the building principal (All assessment expenses shall be the responsibility of the parent / guardian). Notification of the assessment being arranged with the agency must be provided to the principal within 48 hours (2 school days). Completion of the assessment must be within the time established by the principal or the complete suspension will be served.

Anti-Harassment, Anti-Intimidation, Anti-Bullying

The Joseph Badger Local Board of Education actively endorses equality in employment and in education without regard to sex, color, race, national origin, religion, age or disability in accordance with applicable federal, state and local laws. The Board of Education believes that all employees and students are entitled to work and study in an environment that is free from discriminatory harassment. Each student has a respective responsibility to maintain an educational environment free from discriminatory harassment. The Board's policy on anti-harassment is Policy 5517 (attached hereto). Policy 5517 specifically defines the different types of harassment in greater detail. It applies to all forms of unlawful harassment, including sexual harassment and discriminatory harassment based on race, color, national origin, sex (including transgender status, sexual orientation, and gender identity), disability, age, religion, ancestry or genetic information.

Harassment under this policy includes, but is not limited to slurs, jokes, intimidation, persistent abuse of another, whether physically, orally or in writing, which is based on sex, color, race, national origin, religion, age or disability.

Harassment, intimidation, or bullying behavior by any student/school personnel in this school district is strictly prohibited. Discipline will be imposed for violations of the policy, up to and including suspension and/or expulsion from school, as well as other forms of discipline.

"Harassment, intimidation, or bullying," in accordance with Ohio law, means any intentional written, verbal, graphic or physical acts including electronically transmitted acts, *i.e.*, Internet, cell phone, personal digital assistant (PDA), or wireless hand-held device, either overt or covert, by a student or group of students toward other students/school personnel with the intent to harass, intimidate, inure, threaten, ridicule or humiliate. Such behaviors are prohibited on or immediately adjacent to school grounds, at any school-sponsored activity, on school-provided transportation or any official school bus stop that a reasonable person under the circumstances should know will have the effect of:

- Causing mental or physical harm to the other student/school personnel including placing an individual in reasonable fear of physical harm and/or damaging of students'/personal property.
- Is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student/school personnel.

The Board will investigate all allegations of unlawful harassment and take steps to end such harassment if it has occurred. Retaliation against someone for filing a complaint of harassment is prohibited and is also subject to discipline, as well as filing a false report. The victim of discriminatory harassment may be offered remedial services, such as compensatory education, development of a safety plan, and counseling as appropriate.

Students and other members of the school community who witness a student being harassed, intimidated, or bullied should report the harassing conduct immediately to a teacher,

administrator, or district official including Compliance Officers Mr. Steven Kochemba (330-876-2840) and Dr. Mary Jefferson-Gough (330-876-2860). Complaints will be investigated informally or formally.

Any student, parent, visitor, school personnel, or other member of the school community may bring a complaint to school personnel and also may fill out the Bullying/Harassment Incident Reporting Form attached to this Handbook, which also is available electronically or in writing upon request. The policy is available on the District's website at:

<http://www.neola.com/josephbadger-oh/>

Joseph Badger Local School District
Bullying/Harassment Incident Reporting Form

DATE OF INCIDENT:
INFRACTION: YES NO

TIME OF INCIDENT:

REPEAT

LOCATION OF INCIDENT (Circle all that apply):

Text/Phone/Internet/Social Media Hallway Restroom Classroom Gym Lunch Room

Playground Locker Room Bus Stop On Bus Parking Lot To/From School

After School Program School Sponsored Event Other: _____

Name and Race of Victim(s) **Name and Race of Student(s) Bullying** **Witnesses/bystanders:**

Type of Bullying:

- ☐ Verbal
- ☐ Physical: Result in Injury? YES NO Reported to School Nurse? YES NO
Reported to Police? YES NO
- ☐ Relational

Bullying Behaviors (circle all that apply):

Shoved/Pushed Hit, Kicked, Punched Threatened Stole/Damaged Possessions

Excluded Taunting/ridiculing Writing/Graffiti Told Lies or False Rumors

Staring/Leering Intimidation/Extortion Demeaning Comments Inappropriate touching

Cyberbullying using: Text Messages Website Email Other: _____

Racial, Sexual, Religious or Disability Circle one and describe: _____

Reported to School by (circle all that apply):

Teacher Student Bystander Victim//Target Parent Bus Driver Anonymous

Other: _____

Describe the Incident: _____

Today's Date: _____ Reported by: _____ Signature: _____

Badger High School Student Dress Code

It has been the experience of Badger Schools that certain habits of dress will at times disrupt the educational process and thus will not be conducive to a good learning situation. Also, certain types of dress may present a concern for the health and safety of the student and may be hazardous to them in school activities such as Art, Laboratory work, Physical Education classes, Family and Consumer Science classes, Industrial Art classes etc. Certain types of dress may also cause problems of maintenance; for example: cleats on shoes that scratch floors and trousers with metal rivets that scratch furniture.

The purpose of this dress code is not to deny personal rights, but to help students establish habits of good grooming and modesty in modes of dress, and to provide students with consistent guidelines of acceptability in appearance, as provided by ORC.3313.665

General Dress Code:

1. Personal items including articles of clothing that are illegal or derogatory towards political, religious, racial, or national groups are not permitted.
2. Students may use book bags to bring books to school. These book bags must remain in the student's lockers and are not permitted in any other part of the building.
3. Clothing, patches, emblems, or slogans that relate to obscenity, drugs, alcohol, tobacco, or gangs is not permitted.
4. The following apparel or modes of dress will not be permitted : transparent and/or see through clothing, bare midribs, tank tops, bare shoulders, pajamas.
5. Apparel that does not provide adequate body coverage will not be permitted.
6. The wearing of caps, hats, or other inappropriate headgear is not permitted.
7. Shoes and / or sandals must be worn at all times. Flip-flops or athletic sandals are not permitted.
8. Obvious lack of undergarments is prohibited.
9. Shorts and skirts must be no shorter than fingertip or acceptable length with arms held in natural standing position.
10. Any mode of dress, clothing, jewelry or cosmetic may be regulated when said attire is inappropriate, bizarre, disruptive, or unsafe in the educational process.
11. Students violating the dress policy will be subject to disciplinary action and immediate correction of violation.

Disciplinary Actions

Due Process: Student Due Process Rights

Discipline and order in school is essential if the educational function is to be performed. Boards of Education possess broad authority to prescribe and enforce standards of student conduct. This authority must be exercised in a manner which is consistent with constitutional safeguards. The Supreme Court has held that Ohio's free public education and attendance laws (R.C. 3314.48, 3313.64, Chapter 3321) create a property interest for each Ohio school resident. This property interest may not be taken away for misconduct without adherence to the fundamentally fair procedures required by the Due Process Clause of the Fourteenth Amendment. Due process requires, with regards to a suspension of ten days or less, that the student receives notice of the charges, and if he denies them, an explanation of the evidence school officials have and an opportunity to present his version of the event. Parents have the right to an appeal hearing is so desired by notifying the superintendent within 24 hours.

Detentions:

Detentions are assigned by the principal and are typically held for one hour after school on Thursdays. Assignees may not ride the elementary bus home. Rules shall be established by the detention supervisor.

Saturday Detentions:

Saturday detentions are assigned by the principal and begin at 8:00. Students must arrange for their own transportation.

Suspension:

Suspension or expulsion will result in exclusion from all activities including after school activities for the period of the suspension or expulsion.

Co-curricular and Extra-curricular Activities:

Athletes and members of clubs or other activities are expected to adhere to school policy during any function, competition, etc. Violation of any section of this code during extra or co-curricular activity may result in appropriate action as outlined in this code.

Joseph Badger Local School District

Transportation Code of Conduct

Ohio Law requires transportation for pupils in Kindergarten through Eighth grade who live more than two miles from school. Transportation may be provided for pupils attending high school.

Ohio Law also allows for the suspension and termination of bus riding privileges.

The Joseph Badger Local School District's concern for the safety and well being of students being transported has resulted in the adoption of the following bus transportation code of conduct. Some violations may call for referral to the high school office for disciplinary actions with the student code of conduct. We hope parents will review this code and discuss proper behavior with their children so the need for suspension and / or termination of transportation is avoided. Your cooperation would be greatly appreciated.

Bus Code of Conduct:

1. To maintain morning schedule, students must be ready and waiting at assigned stop.
This means at the edge of the road, not in the doorway, garage, etc.
2. Parents are responsible for their children at the bus stop.
3. Students must wait for the bus to come to a stop before crossing the roadway to board the bus.
4. Students are to make eye contact with the driver before crossing in front of the bus.
NEVER CROSS BEHIND THE BUS.
5. Upon entering the bus, students should take their seats immediately and remain there until leaving the bus.
6. In the event of an emergency, all students are to remain on the bus unless otherwise instructed.
7. No one is to tamper with the bus contents or damage the bus in any way. Parents will be financially responsible for any damage done by their children.
8. No part of the student's body shall be extended through bus windows.
9. Students shall obey instructions and requests of the driver.
10. Nothing shall be thrown within the bus. Students are responsible for the area (seat) to which they are assigned.
11. No loud boisterous talking, laughing, whistling, or unnecessary noise is permitted.
STUDENTS ARE TO BE SILENT AT RAILROAD CROSSINGS.
12. Students are not to go to the mail / paper box before entering or leaving the bus.

13. Fighting, pushing, shoving, profanity, or any other behavior that may be considered disruptive or distracting to the driver's ability to operate the bus safely, will not be tolerated.

14. Violations of any of the above rules will result in the following:

First Offense: Verbal warning by the driver with documentation. Contact report given to the transportation director, and sent to the parents (Form A).

Second Offense: Conduct report to transportation director – 3 day suspension from the bus (Form B).

Third Offense: Conduct report to transportation director – 5 day suspension from the bus (Form C).

Fourth Offense: Conduct report to transportation director – 10 day suspension from the bus (Form D).

Fifth Offense: Conduct report to transportation director – all transportation terminated (Form E).

If an infraction is determined by the bus supervisor with input from the building principal that is a more serious nature then additional discipline may be considered.

15. Students also face possible suspension from school upon the bus infraction (Possession of alcohol, tobacco, etc.).

Attendance Policy

In order to maintain the educational process to teach good work attendance, to meet Ohio Compulsory Attendance Laws and to meet the increasing pressures of student accountability, the following attendance policy is hereby adopted by the Joseph Badger Board of Education. Parents and / or guardians must make good attendance a priority and take responsibility that their children are in compliance with school policies. The school cannot teach pupils who are *not* present. The entire process of education requires a continuity of instruction, classroom participation, learning experiences and study in order to reach a goal of maximum educational benefits.

Students who miss school frequently experience great difficulty in achieving the maximum benefits of education. As a result, these students are only able to achieve limited success in their school program. *Parents may be required to attend a mandatory Parent Education Program when excessive students tardies, absences, or suspensions occur as established by Ohio Revised Code 3313.663*

Family vacations must be pre-approved by the administration to receive an excused absence. Written request from the parents for vacation approval is to be submitted at least one (1) week (5 school days) prior to the date of vacation.

Students participating in school sponsored and / or sanctioned activities will be considered in attendance.

The Ohio Law requires school attendance for all persons between the ages of six and eighteen. Excused absences are granted only for:

1. Personal illness
2. Illness in family (applies to children over 14)
3. Death of a relative
4. Quarantine of home.
5. Observance of religious holidays
6. Emergency or set of circumstances judged as sufficient cause by school authorities.

Students who are considered unexcused and/or truant will not receive make-up class work for materials missed. Teachers are not responsible for providing missed assignments, test or other written requirements. It is the responsibility of each student to keep current with all materials missed during an absence.

Attendance Procedure for High School Students

1. Student Absence / Calling off Your Student:

Parents are required to call the school on the day their son/daughter is absent and state the reason for the absence. Upon return to school the student must bring a note stating the date(s) of absence, the reason, and the parent / guardian signatures. All notes are to be taken to the attendance office. The student will then receive an admit slip for class.

2. Student Attendance Required:

Students absent from school or a class more than eighteen (18) days per year will be in danger of losing credit. Parents may also face a mandatory "Parent Education Program" (ORC 3313.663). All absences excused, unexcused and suspension out of school will be counted towards the 18 day absence policy. The only exception is students who are hospitalized or under the care of a doctor. Medical excuses must be validated in writing by a doctor and must be presented with twenty-four (24) hours upon return to school. Students in attendance for less than half a class period will be counted as absent for the period unless excused by the principal.

3. Home Instruction:

Students who must be absent from school for twenty (20) days (consecutive absences) or more because of legitimate medical reasons should apply for an application for home instruction through the office.

4. Revocation of Driver's License:

When a student has been absent without a legitimate excuse for more than 10 consecutive days, or a total of 15 days in any semester, that student may have his/her temporary instruction or driver's license suspended by the Bureau of Motor Vehicles (ORC 3321.13).

5. Medical and Dental Appointments:

These appointments should be arranged outside of school hours if at all possible. If a student must leave for a planned appointment, which had been pre-arranged, he/she will bring a note explaining the reason for the request and the time the student is to be dismissed and signed by a parent/guardian. The note is to be turned into the high school secretary by 7:30 a.m. The student will be issued a permit to leave the building and must report to the office to sign out at the scheduled time. The student then leaves the building. "If a student must leave the building unexpectedly for any reason, he/she must have permission and a pass from the office". The office then makes the necessary arrangements for an early dismissal.

6. Tardy to School:

Students arriving after 7:30 a.m. are to report to the high school office where they will sign in and be given a pass to enter class. ONLY DOCUMENTED MEDICAL TARDIES WILL BE EXCUSED. All other tardies to school will be subject to disciplinary action as outlined in the student code of conduct. Repeated tardiness will not be accepted.

7. Participation in After School/Extra-curricular Activities:

Students who are absent for the day are not permitted to participate in, or attend after school functions (ie: Athletic events, club activities, school programs, etc.). Students who wish to participate in or attend after school/extra curricular activities must be in school for a minimum of half a day on the day the activity occurs. It is the responsibility of the student/parent to notify the activity sponsor of non-participation in the event a student is dismissed from school due to illness. Any exceptions to this policy must be approved by the principal.

8. Unexcused Absence/Truancy:

Students who are considered unexcused and/or truant will not receive make-up class work for material missed. Teachers are not responsible for providing missed assignments, tests, or written requirements. It is the responsibility of each student to keep informed of all materials missed during an excused and/or truant absence.

9. Excused Absences:

Students with excused absences will be allowed one day for each day absent to turn in assignments.

10. Student Vacation/Extended Absence Policy:

In the event of extended absences or family vacations, the student should have the opportunity to obtain assignments in advance. A letter or request (if an excused absence is desired) should be submitted to the principal at least one (1) week before the departure for such vacations. Test and assignments which are missed during such a period of absence will be made up at the discretion of the teachers. Tests and assignments under above circumstances will be entered into the grade average for the period. Under no circumstances should a teacher be expected to provide make-up tutoring. Furthermore, it should be understood that the student must assume responsibility for full class activities, including test and advance assignments which are due on the day he/she returns to school.

11. Age of Majority:

Students reaching the *Age of Majority* (over age 18) may choose to exercise their rights to act on their own behalf as an adult. Appropriate request forms are available in the principal's office.

General Rules and Regulations

Surveillance Cameras

Students are duly informed that their behavior may be monitored on school property and/or adjacent property by security cameras.

For students' safety and welfare, video surveillance cameras are placed throughout the building and school grounds. Actions recorded on these cameras may be used as evidence in disciplinary action. Any attempt to damage or interfere with the function of these devices will result in disciplinary action by the school and possible referral to local law enforcement agencies.

Halls

The halls of a school are just an extension of most classroom situations. It must be remembered that most visitors see and are impressed by the condition existing in the halls. Hall traffic should be limited to exchange of classes and necessary school functions; e.g. media center transit, restroom, etc.

Badger High School Campus off Limits

Off Limits Areas: Off limit areas are considered to be any areas in which students are not assigned or do not have passes in which to be. Students are not permitted outside of the building during the school day unless office permission has been granted. Students are not permitted to remain in cars after arrival. Whether a student takes the bus, drives, rides or walks to school, all students are to enter the building immediately. Students are not to loiter on school property. Badger High School campus includes building and property, and all parking lot areas. During lunch periods, students are permitted in the cafeteria, and may use the restrooms with teacher permission. Because classes are in session, all other halls and restrooms are off limits during this time, except for passage to and from classes.

Students Driving To School

Parking at school is a privilege extended to BHS students who are licensed to drive. Parking privileges may be denied or revoked based on attendance / truancy history or at the principal's discretion. Violations of any of the following regulations may result in disciplinary action, including losing the privilege of driving to and from school:

1. Student parking is strictly limited to the student parking lot west of the building.
2. No loitering or visiting in the parking lot.
3. Speeding or reckless operation is prohibited.
4. Students are not permitted in the parking lot during the school day.
5. The parking lot is part of the school; therefore, all regulations within the school building also apply to the parking lot (Code of Conduct).

6. All students must be licensed and covered by insurance. The school is not responsible for any automobile or its contents.
7. Parking violators will be towed at the owners cost.

Media Center

The wealth of reading and reference materials available at the school media center should become an integral part of every student's education. On days students wish to use the media center during study hall, they should stop at the media center before 1st period and request a pass. They will then report directly to the media center instead of study hall. Students may also visit the media center in the morning before classes.

Books are circulated for two weeks, periodicals and reference materials for one week. Students with overdue books or magazines will not receive their report cards until all materials are returned. Lost or damaged library materials must be reimbursed. Students are asked to be considerate of others while in the media center. Those students displaying inappropriate behavior may have their media center privileges suspended.

Lockers

Lockers will be assigned to all students when they receive their schedule. It is each student's responsibility to see that this locker is clean and orderly. Lockers remain the property of the Badger school District. Students should refrain from putting anything in the lockers which would reflect poorly on them or Badger High School. Lockers and their contents may be searched at any time by the principal or his designed. Students are to use only the lockers which have been assigned to them.

Dances

School sponsored dances (grade 9-12) are for Badger High School students. Outside guests may be permitted only after verification and approval by the principal's office. Students below the 9th grade are not permitted to attend high school dances. Outside guests must be under 20 years of age and be approved by the principal's office 10 days prior to the dance. All school rules/regulations apply to these activities.

Fees

The collection of fees for regular courses at Badger was suspended in 2013-2014. No fees will be collected for regular courses.

Textbook Procedures

The Board of Education will furnish all textbooks for the pupils in our school district. All such books owned by the Board of Education will bear the official seal of the board, and the date the book was first issued. All students are responsible for the textbook issued by your teachers. If the text is lost, it is the student's responsibility to pay for the replacement of the misplaced book after one week. Students are also responsible for having their own pencil and paper.

Telephones

Telephones are not available for student use except in emergency situations. Permission MUST be received by an office staff member ONLY. Students are encouraged to make ride arrangements, etc. before school.

Money

Any money brought to school will be the responsibility of the student. Each student is encouraged not to bring extra money or other valuables to school.

Fire and Tornado Drills

Fire and tornado drills will be held periodically. They must be carried out in an orderly fashion and with all seriousness. Students are to follow instructions and evacuate quickly and quietly. Detailed information regarding proper procedures are posted in each classroom and will be reviewed by teachers.

Visitors to the Building

No one other than students, teachers, and employees of the Joseph Badger Board of Education are permitted in the school building without first reporting to the office and obtaining a visitor pass. Student visitors are prohibited and will not be permitted to attend classes or visit during the school day.

Nursing - Health - Medications

Several screenings, classes and instruction will be done by the nurses and health instructor during the school year. If you have a question regarding any class or screening, please call the school and speak with the nursing clinic.

Written documented proof of state required vaccines must be provided to the school for your child to attend the school district. Mandatory vaccine requirements change occasionally and a current list of the vaccines needed may be obtained from the nursing clinic at the school.

Distribution of medication

The Joseph Badger Board of Education encourages that, to the extent possible, the parents/guardians administer medication to students outside of school hours. However, when this is not possible, the Joseph Badger Board of Education authorizes its employees to administer the prescribed medication in accordance with the Ohio Revised Code 3313.713 and over-the-counter medication as requested by the parent. The Board of Education will also allow students to carry and use emergency medication as prescribed by a physician for a particular health condition, as requested by the physician (inhaler/epipen), otherwise students are not permitted to carry medication on their person.

Before any medication may be administered to a student during school hours, the board shall require completion of the appropriate authorization forms (*prescribes, over-the-counter, asthma/allergy anaphylaxis, seizure medication forms and action plans*) available online on district website.

All physician-prescribed medication

All medication must be delivered to the school by the parent/guardian in its original container, labeled with: the date of prescription, the name of the student, the name of the medication, the exact dose to be given, the route of administration, the frequency and time it is to be given/taken, the physician name and any special handling/storage instructions, possible side effects, and the pharmacy name and telephone number. The information on the container must match the information on the medication authorization forms exactly.

The parent/guardian shall submit a completed revised medication authorization form, signed by the physician, in the event any of the original information provided changes. All requests shall be honored until the termination date on the form or until the end of the school year. A new form must be submitted at the beginning of each school year.

Parents/guardians are responsible for maintaining adequate amounts of the child's medication and replacing it prior to its expiration date. Any unused medication unclaimed by the parent/guardian within three days of its discontinuation will be destroyed by the board authorized employee at that time.

The parent/guardian is responsible to instruct the student to report to the clinic to take the medication at the appropriate time. It is the student's responsibility to report to the clinic at the time the medication is to be administered, and to take the medication.

Over-the-counter medication

Parent/guardians may request that over-the-counter medication be administered to the student after completing the appropriate authorization form. Parent/guardians are responsible for delivery of the medication to the school in its original container, clearly labeled with the student's name and grade.

Physician prescribed asthma medication

In addition to the aforementioned "all physician prescribed medication", the student is required to report the need of the emergency medication to the nearest staff in supervision prior to its use, use of the medication in the presence of the supervising staff, and report use of the medication to the school nurse after its use.

Pertinent to all medication

Medication that is brought to the clinic will be registered and properly secured. The clinic is responsible for providing for the safe and timely administration of the medication during school hours and its subsequent documentation. Students are not permitted to carry any medication unless otherwise approved or required by a physician.

The district, or any of its personnel, shall not be held responsible for any side effects of the administered medication. Moreover, under Ohio law, no person authorized by the board to administer medication shall be held liable for administration of medication, unless the person acted in a manner that constituted gross negligence or wanton reckless conduct.

If the student is found with medication in their possession without written permission of parent(s)/ guardian(s) and licensed prescriber as stated above, the student shall be subject to disciplinary measures as per the student handbook. If the student is found distributing medication to other students, the student shall be subject to disciplinary measures as per the student

Badger High School Program of Studies

A Program of Study is designed to provide all the factual information a student needs to meet Joseph Badger Board of Education Standards and State of Ohio Standards for graduation. As an entering freshman, this course of study is applicable for the student's four years in high school. Each student is advised to keep this course of study handy for a ready reference throughout his/her high school career. The student is responsible for the material contained herein and to ensure that all requirements are met.

I. Graduation Requirements

English	4 credits	Phys. Ed	½ credit
Math*	4 credits	Health	½ credit
Science**	3 credits	Fine Arts****	1 credit
Social Studies***	3 credits		

1 credit in technology/fine arts or foreign language are specific requirements for a diploma from Badger High School

* Math must include 1 unit of Algebra II or its equivalent

** Must include a physical science, a life science, and an advanced science

*** Must earn 1 credit in US History and ½ credit each in Government and economics. Class of and beyond also must include 1 credit in World History

**** Taken any time in grades 7-12 including middle school band or choir. Students following a career-technical pathway are exempted from this requirement.

II. Selection of high school courses depends mainly on three factors:

- A. The student's ability and interests
- B. The profession or vocation the student is planning on pursuing
- C. Future goals and job openings
 1. College Prep- recommended for students who plan to pursue advanced studies
 2. Technical- recommended for students who plan to pursue a specific vocational career. A student must be highly interested in an area and meet eligibility guidelines. Please see the guidance counselor for specific requirements.

III. College Entrance Requirements:

College entrance requirements vary with each college or university. The following is to serve as a guideline for any student anticipating attending a college or university.

- a. English- 4 credits
- b. Math- 4 credits
- c. Science- 3 credits (including an advance science)
- d. Foreign Language- most require at least two units
- e. Social Studies- 3 or 4 credits
- f. Fine Arts- 1 credit

IV. Career & Technical Program General Requirements:

Students who plan to enter a two year vocational program must complete the following before they begin their junior year at the Trumbull Career and Technical Center:

Students need to complete 11 credits before entering T.C.T.C. Please consult with the guidance counselor to ensure criteria established by T.C.T.C. has been met. Signature of the parents, counselor and high school principal are required for enrollment. Individual cases may be addressed by the principal.

To be eligible to apply to the T.C.T.C. the student must have passed all required course work in grade nine and be passing all coursework in grade ten. The student has earned or will have earned at least 11 of the 20 required graduation credits before the start of their junior year. The student has credits in line to graduate with the appropriate credits in the core areas:

English	2 credits	Phys. Ed	½ credit
Mathematics	2 credits	Health	½ credit
Science	2 credits	Electives	2 credits
Social Studies	2 credits		

Applications will not be accepted after the deadline date of February 28th of each year. Students not meeting these criteria will not participate in any T.C.T.C. recruitment activities during the regularly scheduled school day or be recommended/ eligible for application.

Student Load:

6 credits and participation in related activities should constitute the normal load of all pupils. Every student is to carry a minimum of 6 full time credits unless otherwise approved.

Pupil Classification:

9th grade	0 units
10th grade	5 units and enrolled in at least the second year of high school
11th grade	10 units and enrolled in at least the third year of high school
12th grade	15 units and enrolled in at least the fourth year of high school

Miscellaneous:

- A. No student will be permitted to withdraw from a full year course (without permission from the principal, guidance counselor, teacher, and parent) after the first week of school. Select your program carefully so that all graduation requirements stated in Section I are met. Students withdrawing from a course after the first week must have school and parental permission and will receive a "Withdrawal Failing" for the year.
- B. An attempt will be made to give the students the courses that they select. However, due to an insufficient number of students signing up for a specific course or scheduling difficulties, other courses will have to be substituted to fulfill the requirements of 6 periods of classes. This substitution will be made by the high school principal upon the recommendation of the guidance counselor. Students should supply their optional choices on the course selection sheet. If not provided, the counselor and high school principal will select them for you.
- C. Only 12th grade students or students who have spent three or more years in high school will be permitted to take English 12. Neither course may be taken in summer school until four years are spent in regular high school, unless specific administrative permission is granted.
- D. No summer school credit will be granted unless the course is not offered at an appropriate time for the student. Permission must be granted by the high school principal and guidance counselor before enrolling in summer / correspondence school.
- E. No credit will be given for a semester subject or full year subject until the subject is completed.
- F. All required subjects failed must be repeated in sequential order in the next school year. Courses cannot be taken concurrently (i.e., student cannot take two English classes at the same time) unless permission is otherwise granted by the principal.
- G. A freshman must have their eighth grade teacher's recommendation to take Algebra I, a foreign language, or Honors English 9.
- H. All juniors and seniors must take a minimum of one full credit of English each year. Additional English coursework may be scheduled for enrichment, personal interest and/or remedial purposes above the required one unit minimum.
- I. No student shall be allowed to register / receive credit for any outside, remedial course that is on their current schedule unless specific administrative permission is granted.

Early Graduation

Students wishing early graduation must have a legitimate reason such as over-age post high school enrollment, illness or certified employment. The student must submit written request for early graduation and proof of vocational or college enrollment or proof of a legitimate job. The school cannot approve early graduation for any student not having definite career goals. Also, the student must notify the Guidance Counselor during the 10th grade so the proper schedule can be set up for the junior year.

High School Physical Education Options

- A. Credit Flexibility PE- $\frac{1}{4}$ credit per class: Two semesters of P/E are required. Students will complete 60 hours of activity grouped under four categories...
- B. Physical Education Waiver: A Badger student can fulfill the State of Ohio Department of Education requirement by completing two full seasons of participation during high school in board-approved interscholastic athletics and/or cheerleading.
 - a. The seasons must be completed prior to the student's junior year.
 - b. Full seasons must be completed.
 - c. There is no provision to combine the waiver with credit flexibility. A student without two full seasons of participation must fulfill the entire PE responsibility.
 - d. Students must be eligible to participate in interscholastic competition per OHSAA and local policies.

Grading Standards

It is the philosophy of the Joseph Badger Local Board of Education that students will respond more positively to the opportunity for success than to the threat of failure. It seeks, therefore, to emphasize learning objectives in its instructional program and to make achievement in its processes of evaluating students' performance.

Grades

The following percentage scale will be utilized to determine letter grades along with conduct grades for high school students:

A- 93%-100%

B- 85%-92%

C- 76%-84%

D- 66%-75%

F- 0%-65%

Each teacher is responsible for determining the weighted balance between tests, quizzes, homework, reports, oral recitation, etc. within their classroom. Oral recitation or class participation grades need to be documented. All grades are to be based upon a minimum average of nine grades per quarter. Grade books must distinguish the basis for the grade.

Homework is to be completed and handed in on time. The amount of homework/quizzes/tests or other teacher assigned projects is determined by the teacher and subject to review by the administration. If a student has an excused absence he or she will request their assignments upon their return to school. Students will be given one day for each day of excused absence to make up homework.

Progress Reports

Student progress will be reported to parents approximately half-way through each grading period. Progress reports will be issued to all students. These reports will look similar to report cards, but will be on colored paper. A copy of a student's progress report will be mailed to the parents of any student receiving a "D" or an "F".

An "I" (incomplete grade) is reserved for those students who have suffered an excused illness or an emergency in excess of ten (10) consecutive days or the last five days for the quarter. No credit will be given in any course where incomplete work exists.

Academic Honors

Honor Roll

Students may become eligible for the all A –B Honor Roll at the end of each grading period. To achieve Honor Roll status, all grades must be an 85% or higher for the nine week period.

National Honor Society

Badger High School students have the privilege of being selected to the Robert Mellinger Chapter of the National Honor Society, which is a chapter of the National organization. Each year, a faculty committee selects eligible juniors and seniors on the basis of scholarship, leadership, character, and service.

Eligibility requirements for consideration as members include:

1. A GPA of 3.0 or higher, and
2. Exemplification in the areas of scholarship, leadership, character, and service.

Ohio Honors Diploma

Students may earn an Ohio Honors Diploma by meeting all but one of the academic criteria listed in the table below. Additional types of Ohio Honors Diplomas are also offered and additional information can be found in the course catalog.

ACADEMIC HONORS DIPLOMA	
Math	4 units
Science	4 units, including 2 units of advanced science
Social Studies	4 units
World Languages	3 units of one world language, or no less than 2 units of each of two world languages studied
Fine Arts	1 unit
GPA	3.5 on a 4.0 scale
ACT/SAT	ACT: 27 or higher/SAT: 1280 or higher

Valedictorian/Salutatorian

The valedictorian and salutatorian will be the students selected from all eligible graduating seniors at Badger High School who meet the following requirements:

1. Holds the highest cumulative GPA rounded to the nearest 1000th.
2. Coursework must include six of the following courses. Two such courses must be taken in the senior year. Any request for permission to substitute a course, such as college courses, must be made to the guidance office prior to the start of the course.

Honors English 9	CCP Biology	CCP Calculus
Honors English 10	Chemistry	Foreign Language III
CCP Writing I	Anatomy	Foreign Language IV
CCP Literature & Diversity	Physics	AP Psychology

3. In addition, the student must have taken two of the offered AP or CCP courses listed above.
4. Must have been a student in good standing for two years at Badger High School.

Athletic Department Code of Conduct

In order to promote good sportsmanship, respect for rules and authority, establish leadership, team pride, teamwork, team discipline, as well as eliminate disruptive influences, disturbances in the locker room, on the practice field and in the game, on trips and off school grounds, in a school sponsored sports activity the following guidelines are hereby enforced by the Athletic Department and the Board of Education and apply to all participants in all activities within the full spectrum of the athletic program. We strongly believe that the athlete is a person who has a very strong influence, both within the student body and in the community. Athletes are constantly being observed, and we believe they have the responsibility for demonstrating intelligent leadership to those with whom they come in contact. For the purpose of clarification, the term athlete will hereafter include any member of a Badger Athletic team, managers, statisticians, and cheerleaders.

Violation of any of the following guidelines for conduct will result in possible denial of the right to participate in the sport in which the violation has occurred:

- a. All Athletes and team members representing Badger High School are subject to the Badger High School Student Code of Conduct. In addition, other rules or regulations may be established by individual coaches and/or sponsors.
- b. Athletes representing Badger High School are prohibited from the use of alcohol, illegal drugs, or tobacco in any form at any time during the season. Violations are subject to disciplinary actions.
- c. Athletes shall not steal or willfully destroy or deface athletic or personal property.
- d. All student athletes shall complete and turn in the required physical form, the emergency medical form, and the insurance waiver form prior to taking part in a practice, activity, or contest.
- e. Student athletes must earn the equivalent of a 1.00 grade point average (GPA) in a 4.00 scale for the preceding grading period and earn the equivalent of 5 credits for the preceding grading period and not fail more than 1.0 credits for the preceding grading period and fulfill the requirements established by the OHSA. In grades 7th and 8th, the term credit is replaced by unit of study.
- f. Students must be in attendance for ½ of the day to participate in the day's event/ activity.

Computer and Internet Use Guidelines

Badger High School Mobile Technology Program

The focus of mobile technology in the Classrooms at Badger High School is to prepare students for their future, a world of digital technology and information. As we near the end of the second decade of the twenty-first century, excellence in education requires that technology is seamlessly integrated throughout the educational program. Increasing access to technology is essential for that future, and the current learning tool of these twenty-first century students is the Netbook. The individual use of technology is a way to empower students to learn at their full potential and to prepare them for the real world of college and the workplace. Technology immersion does not diminish the vital role of the teacher. To the contrary, it transforms the teacher from a director of learning to a facilitator of learning. Learning with a Netbook integrates technology into the curriculum anytime, anyplace.

The policies, procedures and information within this document apply to all technology used at Badger High School, including any other device considered by the administration to come under this policy. Teachers may set additional requirements for computer use in their classroom.

1. Taking care of your netbook/chromebook

Students are responsible for the general care of the computer they have been issued by the school. Computers that are broken or fail to work properly should be brought to the attention of the computer support staff. Students should use caution in keeping their computers safe and functioning. The computers have sufficient protections to safeguard them from normal treatment and use. Rough treatment can cause damage, however. Screens are one area of the computer particularly sensitive to damage.

2. Software

The software originally installed by the Joseph Badger School District must remain on the netbook in usable condition and easily accessible at all times. From time to time, the technical support team may need to modify, update, or add additional software. Periodic checks of computers will be necessary to ensure they are working properly. Students may need to briefly check in their computers for these purposes.

3. Acceptable Use

The Joseph Badger School District is pleased to be able to offer access to the district Netbooks which provide the necessary programs required by classes and the district network which provides access to student data storage, and the Internet. To gain access to these resources, students and parents must sign the district's Acceptable Use Agreement.

While these materials are provided to enhance educational goals and objectives, students may find ways to access other materials that may not be considered educational or find ways to use

provided hardware and software beyond its educational intent. For this reason, it is extremely important that rules be followed. Misbehavior could result in temporary or permanent loss of access to the Internet or other technology privileges. Violations may result in disciplinary action up to and including suspension/ expulsion for students. When applicable, law enforcement agencies may be involved.

a. Parent/Guardian responsibilities

Talk to your children about values and standards that your child should follow on the use of the internet just as you do on the use of all media information sources. Be aware of your child's use of the computer and internet at home.

b. School responsibilities

The school will provide internet access to its students and a Google account used to communicate with teachers and store information. It will provide internet filtering and blocking of inappropriate content. The district reserves the right to review, monitor, and restrict activity on school-issued computers and to investigate appropriate use of its resources.

Students are responsible for:

- Using computers in a responsible and ethical manner
- Obeying general school rules concerning behavior and communication that apply to computer use.
- Using technology resources in an appropriate manner so as not to damage school equipment
- Helping the school district protect the integrity and security of the network system by contacting an administrator about any problems encountered
- Monitoring all activity on their account

Student activities strictly prohibited:

- Illegal installation or transmission of copyrighted materials
- Any action that violates existing board policy or public law
- Changing of key computer settings
- Gaining unauthorized access to other students' accounts or files
- Use of the school's accounts for fiscal or commercial gain
- Vandalism

Students will be responsible for the cost of repairs or replacement of computers damaged intentionally or negligently. Students who have multiple instances of computer damage may have use restricted.

A student who violates any part of the above policy may have his or her computer revoked temporarily or permanently, depending on the severity and nature of the offense.

4. Protecting and storing your computer

Computers will be identified and labelled in a manner specified by the school. Students are expected to protect their computers by setting login passwords and keeping those passwords confidential. Under no circumstances should computers be left in unsupervised areas. These areas include hallways, on top of lockers, the lunchroom, locker rooms, library, and unlocked classrooms. A computer left in these areas is in danger of being stolen. A computer found in these areas should be returned to the tech support team.